|  |  |
| --- | --- |
| **Introduction**  We want to ensure consistency in the approach to remote learning for pupils who aren’t in school for example if pupils need to self-isolate or if there is a local lockdown requiring pupils to remain at home.  Children who are at home, because they are unwell will not be expected to complete online learning tasks and parents should continue to use the school absence line to inform us of this.  **In the event of Individual Isolation:**   * For those children who are off school for a brief period e.g. 3 to 4 days whilst awaiting test results, we will set learning linked to class work. * Children, who might be sent home at short notice, will be given some learning to continue which will link to class homework. * For children are away for longer periods of time in the event of 14 day isolation, work will be sent home as a week timetable. This will use a mixture of video online teaching, activities to complete in text books and links to websites for learning. * We will look to loan families laptops based upon their responses to the technology survey, to enable better technology access, in the event of 14 day isolation.   **In the event of a whole class / bubble / school closure**   * The work will be set and delivered through the school website and Seesaw, and be of high quality aligning as closely as possible with in-school provision. * This work will be set on the class page in the form of a timetable with details of the learning * Learning will include a mixture of PowerPoints with teacher’s audio or high quality video teaching through websites such as White Rose Mathematics or MyMaths, practical activities, worksheets, online links and physical activities. * Activities for children in Class 1 may look very different to take into account the different curriculum needs in the Early Years. * For Class 5, there will be some opportunities to link into the class via teams to join a registration session and get feedback through a question and answer session. We are developing our TEAM provision initially for the children in Class 5 but may extend this further through the year. Further information will come home for this class. * We will look to loan families laptops based upon their responses to the technology survey, to enable better technology access.   We recognise that lots of our parents will be working from home and will need to manage their day as well as their child’s so will require some flexibility around completing tasks, although the expectation will be that children access learning every school day.  **Why won’t there be ‘live’ lessons via Zoom/teams (in the event of a lockdown or full bubble closure)**  There are many reasons why we as a school we have decided against live lessons via Zoom/teams and when making this decision we took into consideration the Government guidance, what other primary schools locally are doing and the community as a whole.   * During the last lockdown, we were aware that many families only had 1 device (i.e tablet, laptop or smart phone) and yet they have more than 1 child requiring the use of the device. If we were to have live lessons, then many children wouldn’t be able to access the lessons due to limited devices as all the children would require the devices at the same time. * We are also aware that the younger children would need constant supervision throughout all live lessons so that they could access the various functions. * Safeguarding all the children and the staff is also a key consideration and very hard to monitor during Zoom/teams lessons.   We may begin to use some pre-recorded videos, where feasible, that the teachers have made (these may be PowerPoint presentations with teacher’s audio or teacher’s modelling different methods and skills on seesaw videos, with explanations of a maths strategy for example) which you can access at any time.  Oak Academy and White Rose / MyMaths have also produced some pre-recorded videos and we may use these to support the children’s learning. Teachers will continue to place a timetable of learning on the school website on the class page.  Children in the Early Years will be able to watch pre-recorded stories and challenges set by the adults in their class.  We don’t want our children to spend all day in front of a screen as we do not believe this is in the interests of their well-being. Online learning will be interspersed with ideas for practical, creative and physical activities to ensure that the children are having a balanced learning experience as they would in school. Teachers may also direct children to other external websites such as the BBC, Oak National Academy and other verified websites to support the learning from school.  In order to support the wellbeing of our staff they will not be expected to respond to emails / Seesaw or be in Teams sessions beyond the school day ie 8:30am to 3:30pm. We also recognise that many of our staff have families of their own to support and will need to manage their own days around this too. Teachers may also be teaching in school during the day – and so there may not be immediate response to concerns about learning but we would aim to respond within 24 hours.  Please see our **Remote Learning Policy** for more information. | |
| **To enable teaching and learning to continue as effectively as possible during the need for remote learning:** | * When notified of an isolation, work will be set weekly and sent directly to parents via email or this can be dropped off at home to support. * In the event of a bubble / class closure, we will make daily contact with parents and children via Seesaw. * Staff will provide frequent and clear explanations of new content using high quality resources and pre-recorded videos. * Phone logs will continue to be monitored to ensure families are called regularly and any issues are followed up. Logs of any concerns will be recorded in CPOMs * Teachers will monitor the engagement of pupils’ learning and if necessary refer to the DHT or HT where concerns arise. Children will be expected to engage in some learning every school day. * The school will communicate regularly with families through social media, Seesaw and phone calls if necessary * The DSL team (including the SENCo) will remain in weekly contact with children who have an EHCP or who are deemed more vulnerable(e.g. children with a social worker) * The Headteacher will remain responsible for the overall quality of the school’s remote learning |
| **Our staff will:** | * Provide a weekly timetable for pupils * Provide a registration task for children to complete and send back before 10am to show they are accessing learning during a class lockdown or whole school shut down. Staff will use Seesaw for this or TEAM in Class 5. * Share daily activities through teams or in the children’s class pages on the website, ensuring that the quality of planning and lessons are equivalent to those the children would receive in school * Indicate which activities can be completed independently * Provide feedback to pupils whilst they are working at home, either through a Q&A session in Microsoft teams or via email/Seesaw. * Teachers should have contact with each pupil at least once a week. * Monitor any comments made by children and contact parents if any concerns arise. |
| **Our pupils will be expected to:** | * If in class lockdown, log on to Seesaw and complete the registration task and send it to their teacher via Seesaw before 10am * Class 5 – log into the class registration session on TEAM for an outline of the day. * Watch all of the learning videos/join remote live learning sessions when offered, taking a full and active part in them * Not give out passwords to anyone * Make sure parents/carers know if they are working online * Report anything that worries them online * Complete the learning set by their teacher each day and upload their learning as requested by the teacher – photograph/video / email etc. This may not be daily, but there would be an expectation to share some learning during the week. This would be detailed in the weekly planning. * Use online resources such as Edshed, TT Rockstars and any other resources provided by the school * Respond to the teacher / other children in a sensible and responsible manner. * Not record or take pictures of any online / live sessions or children on screen. |
| **Parents are responsible for:** | * Supporting their child to be safe whilst working online and reinforce safeguarding messages within our curriculum. Activities set would include online safety learning. * Communicating with school immediately if their child is unwell, so that staff do not expect learning to be completed. * Setting a clear routine with each child using the timetable and the daily learning set * Reading all communication that comes out from the school to ensure they are fully aware and up to date with news. * Supporting their children to complete all of the learning set * Ensuring children complete their registration task each morning * Liaising with school staff and seeking support on behalf of their child when needed, with class teacher via email / Seesaw * Ensuring courtesy and politeness to any member of staff within any communication * Providing access to the learning offered for their children * Supporting their children by emailing the teacher pictures of completed work for assessment and feedback as required * Ensure children are following the rules above * Understanding that any live sessions offered may be recorded by staff to enable children who cannot attend to access the learning. It would not be shared outside of the class team. |
| **How to access work** | Guides to seesaw will be offered via email and available on the website  Class pages will be set up for learning in the event of a class isolation period or school lockdown period.  Guides and expectations on TEAM will be issued to Class 5. |
| **Vulnerable and Key Workers** | In light of a whole school closure the school will be open for Key Worker children and vulnerable children where possible.  They will be placed into Bubbles with 2 consistent members of staff wherever possible.  They will complete all remote learning set by their class teachers |
| **Communication** | Should the school need to close a year group bubble, parents will be notified via email and / or paper letter.  Parents should contact school via email with regards to any concerns. |